

Armada Music Boosters E-Board

Meeting Minutes

February 24, 2014

Present: Monique Albertson, Maria Cefali, Steve Loveday, Debbie Sheridan, Keenan Thomason, Rachel Ulinski.

Guests: Cindy Bell, Sandy Jaros, Sheila Ruczynski (uniform committee), and Teresa Telly.

Next Meeting: Monday, March 24, 2014 at 7:00 pm, Armada Middle School Band Room.

Treasurer's Report: Treasurer's Report showed the current students' account balances at \$11,696.95 and the regular account balance at \$7,681.95.

NEW BUSINESS:

Treasurer Position: It was discussed that we are in need of a treasurer. The current treasurer, Sharon Knust, has not had a student in the music program for around three years now. She has continued to perform the duties of the treasurer, which is very appreciated by the boosters. The instructors stated that they would get together after their festivals were over, a very busy time for them, to discuss having a parent meeting to bring this up, along with other issues.

Communication Methods: The issue of communication and the best way to keep parents informed of upcoming events was brought up at this meeting as it has in the past. It was stated that usually an email to a parent receives a response, but we don't have an email address for all parents. The school's "Instant Alert" system was mentioned as maybe being used in certain cases such as cancellations of events. "Reminder 101" was discussed also. Mr. Thomason mentioned "Sign Up Genius" and "Volunteer Spot" as options to let students and parents sign up for events. These options would allow parents and students to see available spots open to sign up to work at events such as the fair parking event.

Fair Parking: Currently we do not have a person to take over for Maria Cefali as the chairperson for this fundraising event held for a week in August, during the Armada Fair. The event is the Armada Music Boosters biggest fundraiser of the year. There are currently people who took the responsibilities for one of seven whole days, who will probably be willing to do so again, but there needs to be someone to oversee the whole event. Someone needs to be available to be there for those working and unable to leave to get change if needed, or anything else that may be needed. It was discussed that it could perhaps be done as a team.

CURRENT PROJECTS:

Music Department Dinner Dance: The 2014 Dinner Dance is scheduled for March 28, 2014 at the Creek Center Banquet Hall in Armada. Debbie Sheridan and Monique Albertson are handling ticket sales. Teresa Telly contacted those who signed up to volunteer to donate items for raffle baskets or other donations.

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Music Department Dinner Dance: (continued)

A DJ certificate is being donated and five baskets will be made. Themes for the baskets were discussed. Teresa Telly, Cindy Bell, and Sandy Jaros separated from the rest of those present to discuss the themes in further detail. The meeting continued with the discussion of other issues pertaining to the dinner dance amongst the others present. Rachel Ulinski read a letter she sent out requesting the donation of monetary gifts, gift certificates or other gifts to the boosters for the dinner dance. In the letter she explained what the boosters group is, and explained why we were asking for donations, how we depend on donations, and how they are used. She explained how their involvement helps students.

Uniforms: Sheila Ruczynski and Monique Albertson are in the process of taking inventory of the marching band uniforms and accessories. (shakos, plumes, garment bags, hangers) Sheila reported that there are still currently eleven uniforms not yet turned in. If a student owed money for a missing item(s), the money was taken from their student account, otherwise they were sent an invoice for the item(s) missing. All money owed and not paid by students, will go over to the Armada High School office for record keeping next week. Monique and Sheila plan to go in at the end of this week to do another inventory of any uniforms that may have been recently turned in. Many shakos and plumes are still out. It was discussed that next year the contract needs to be updated. The new contract must first be approved by Mr. Jankowski, principal. It was determined that next year the shakos should be numbered and assigned to individual students who will be responsible for the return of the particular hat that they were assigned. The numbers will not coincide with their uniform number because students with similar sized uniforms may not need the same sized hat. The students will keep plumes during the marching band season and each student will be responsible for the return of one plume. The new contract should be drawn up and approved before the end of this current school year in order to be ready for this summer, when uniforms are assigned.

Band/Orchestra Updates: Mr. Loveday informed us that the high school band and orchestra festivals would be held on the same day this year, Saturday, March 15th. There will be three school buses used for transportation. The orchestra will leave earlier in the morning than the band since they perform earlier. They will leave on a bus to go back to the school, and the band students will have two buses to take them at a later time to and from the event. Chaperones will be needed for the buses. Mr. Loveday will not be able to ride the bus back to the school with the orchestra students, as he will be waiting for the band's arrival, and will not be able to ride there with the band, as he will already be at the festival site after the orchestra's performance.

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Band/Orchestra Updates: (continued)

Mr. Thomason requested that the boosters buy pizza for the middle school band students on March 7th before their festival. Their festival is on a school day and they will be leaving soon after school. It was agreed upon and Mr. Thomason will order the pizza, Maria will make payment, and Cindy Bell will pick up, since there is no delivery available at that time. The students will eat at 4:00 pm and they will depart for their festival at 4:45 pm.

Mr. Thomason informed us that he did not purchase as much music this year due to the fact that he has been building up a music library. Mr. Loveday informed us that he did not purchase many pieces this year either. They informed us that they have not yet purchased a portable piano, and are getting price quotes. The “Smart Music System” discussed at the last meeting, has not been ordered yet. Two compatible laptops are needed for the system.

Choir Updates: The choir clinician day was cancelled because it turned out to be scheduled on a day that school was not in session due to a “snow day”. Mrs. Ulinski is trying to reschedule it for this week. At this time it is still not known if March 10th or the 11th will be the festival date. Mrs. Ulinski was sent a date via email quite some time ago, but then received another email informing her that the date was incorrect.